

TRENTON STATE COLLEGE CORPORATION

Board of Directors

Meeting Minutes

Tuesday, 7 May 2013

Loser Hall, Room 201

8:00 a.m.

Present: Joseph Vales, Dr. Brenda Leake, Curt Heuring, Josephine D'Amico, Christina Kopka, Rodney Thompson, Stacy Schuster, Anne LaBate, Scott Allen, Rhelda Richards

I. Announcement of Compliance

It is hereby announced and recorded that the requirements of the Open Public Meeting Act as to proper notification of time and place of meeting have been satisfied.

The Open Public Meetings Act, or Sunshine Law, requires that the Board notify the public of impending meetings, and that it conduct those meetings in public. While the law does not require public participation in those meetings, the Board of Directors welcomes input from the college community and the general public.

The announcement of meetings is published in the Times of Trenton and the Trentonian. The announcement states that individuals who wish a copy of the agenda may request same by calling (609) 771-3312. The agenda is placed on the bulletin board on the second floor of Green Hall, opposite room 207, 48 hours prior to the meeting.

The Board approved procedures to be observed by the Trenton State College Corporation Board of Directors in conducting its public meetings. Requests to speak to agenda items are to be registered at least 24 hours in advance of the public meeting. Requests to speak to other items relevant to the Board's powers and duties must be submitted in writing at least one week prior to the Board meeting and should specify in detail the nature of the topic and comments. Forms to register shall be available in the office of the Trenton State College Corporation.

II. Motion to go into closed session

It was moved by Dr. Brenda Leake and seconded by Anne LaBate that the board go into closed session to discuss personnel actions, property acquisitions, and other items exempt under the Open Public Meetings Act.

III. Closed Session

IV. Resumption of Public Session

V. Approval of Minutes of the 17 January 2013 board meeting.

It was moved by Josephine D'Amico and seconded by Stacy Schuster that the minutes be approved.

VI. Report of the Chair

VII. Report of the President

VIII. Old Business

IX. New Business

- A. Resolution Approving a Rent Increase for Faculty/Staff Housing Program for Fiscal Year 2014 (Attachment A)

It was moved by Anne LaBate and seconded by Joseph Vales that the resolution be approved.

- B. FY 2014 Proposed Budget Proposal (Attachment B)

It was moved by Dr. Brenda Leake and seconded by Christina Kopka that the Board of Directors approved the FY 2014 Budget Proposal.

- C. Election of officers to the TSC Corporation Board of Directors for Fiscal Year 2014.

It was moved by Christina Kopka and seconded by Stacy Schuster that the following slate of officers for fiscal year 2014, as recommended by the nominating committee, be accepted by the Board:

Chair	<u>Joseph Vales</u>
Vice Chair	<u>Dr. Brenda Leake</u>
Secretary	<u>Josephine D'Amico</u>
Treasurer/Assistant Secretary	<u>Scott Allen</u>

- D. Resolution recommending the approval of a new Student Board member. (Attachment C)

It was moved by Stacy Schuster and seconded by Joseph Vales that the nominating committee's selection be accepted by the Board.

- E. Resolution Authorizing Waivers of Quotation for Corporation Business Purposes (Attachment D).

It was moved by Joseph Vales and seconded by Christina Kopka that the resolution be approved.

- F. Resolution authorizing the President of the Corporation to award the FY 2014 Insurance contract. (Attachment E).

It was moved by Josephine D'Amico and seconded by Rodney Thompson that the resolution be approved

G. Personnel Actions

1. Resolution Implementing FY14 Salary Adjustments for TSC Corporation Employees (Attachment F).

It was moved by Joseph Vales and seconded by Stacy Schuster that the resolution be approved.

2. Resolution reappointing the following employees for FY2014.

It was moved by Joseph Vales and seconded by Dr. Brenda Leake that the re-appointment of the following employees be approved for FY2014:

Curt Heuring	President
Scott Allen	Operations Manager
Shawn Kochis	Senior Repairer
VACANT	Office Manager

- H. Resolution approving the 2013-2014 Calendar of Public Meetings for the TSC Corporation Board of Directors (Attachment G).

It was moved by Joseph Vales and seconded by Josephine D'Amico that the resolution be approved.

- I. Resolution Honoring Ms. Christina Kopka (Attachment H)

It was moved by Dr. Brenda Leake and seconded by Josephine D'Amico that the resolution be approved.

X. Adjournment

It is moved by Anne LaBate and seconded by Stacy Schuster that the following resolution be approved.

RESOLVED: That the next public session of the Trenton State College Corporation will be held on Thursday, 17 October, 2013 in Loser Hall, Room 201 at 8:00 a.m.

BE IT FURTHER RESOLVED: That this meeting is adjourned.

